

DUAL

between the TRUSTEES and the BOARD are hereby modified to conform to the terms of this agreement and the appendices of this document.

ARTICLE II. Program Description: In accordance with Section 1007.271 (21), F.S., Section 1007.273, F.S., SBE Rule 6A-14.064, the dual enrollment program is the enrollment of an eligible secondary student in a postsecondary course creditable toward both high school completion and a career certificate or high school completion and an associate degree. Dual enrollment, an articulated accelerated mechanism offered jointly by the TRUSTEES and BOARD, shall broaden the scope of curricular options available to students and increase the depth of study available for a particular subject by offering college credit and post-secondary vocational courses to eligible high school students as provided in the Dual Enrollment Agreement. Stipulations regarding course content, program requirements, student evaluation, faculty credentials, college environment, and strategic planning for dual enrollment courses

are covered in SBE Rule 6A-14.064 adopted by the State Board of Education and included within this Agreement, along with the IRSC Dual Enrollment Course list website link. <https://www.irsc.edu/programs/dual-enrollment-for-high-school-students.html> The BOARD recognizes that IRSC is not obligated to offer any course on the FLDOE Dual Enrollment Equivalency list but that this list is used to determine eligible courses.

Student Records: The parties may

excluded from this Agreement. Any changes necessary during the academic year will be mutually agreed upon by the articulation representatives of Indian River State College and the Board.

6. Approval of courses for dual enrollment does not guarantee applicability toward satisfaction of eligibility requirements for Florida Bright Futures scholarships. Those requirements should be checked with the Financial Aid Office.

Notice to Participate:

Students, parents, and school counselors will be notified by IRSC on the opportunities to participate in Dual Enrollment classes by:

1. Providing information sessions each academic year.
2. IRSC representatives visiting each high school to provide information and support to high school guidance counselors.
3. IRSC representatives coordinating efforts to answer questions, provide materials, and direct inquiries from students and parents interested in dual enrollment.
4. Sending students and/or parents a letter informing them of the options to participate in Dual Enrollment.
5. Hosting a middle and high school guidance counselor annual event to update and inform area counselors of Dual Enrollment opportunities for students as well as other opportunities at IRSC.
6. Working collaboratively with high school contacts to host dual enrollment information sessions on the high school campuses after school hours.

Students and parents will be notified by the High School on the opportunities to participate in Dual Enrollment classes by:

1. Holding annual dual enrollment sessions to learn about the eligibility and access opportunities.
2. Providing eligible students the options to participate in dual enrollment.
3. Having a dedicated dual enrollment page on the High School website.
4. Conducting grade level classroom visits with school counselors.
5. Advertising IRSC DE information sessions to students and parents.
6. Allowing on campus DE application help sessions with students.

Special Programs

1. Early College Program -

Student Eligibility and Access:

a. Students must be

Course Number	Course Title	CollegeCredits
SLS1101		

Exceptions

1. In high schools where exceptions are allowed, a High School Official must complete and submit the Dual Enrollment Exceptions Request form with supporting documentation for the request to Office of Articulations and Partnerships at IRSC.
2. The High Schools are not required to allow exceptions. Students should consult with their high school counselor for the High School's policies for exceptions.
3. Exceptions to the GPA requirement may be considered upon written documentation and approval from the High School Official and the college approved representative.
4. Exceptions are not allowed for Special Programs.
5. An Associate degree or certification is not guaranteed in the dual enrollment program, but exceptions to the 60-credit maximum rule may be considered at the request of the High School Official for students pursuing their Associate degree or certificate. Course(s) requested must be creditable toward high school completion and Associate degree or certificate.

Summer Enrollment:

1. Students will be eligible to enroll in a maximum of 12 credits over the Summer.
2. Students are eligible to enroll in a maximum of 6 credits in Summer Session A.
3. Students are eligible to enroll in a maximum of 6 credits in Summer Session B.
4. Students who were unsuccessful in a course in the Fall or Spring semester may retake the course during the Summer sessions at no cost, but must have an approval from their high school counselor and they must meet with their IRSC advisor prior to taking the course.

Student Support:

1. IRSC staff members and High school counselors and will work together to ensure that each student meets the academic eligibility requirements for dual enrollment courses.
2. High school guidance counselors are responsible for assisting the student to identify college courses that also meet high school graduation requirements; see Dual Enrollment Course Offerings on the IRSC Dual Enrollment Page at the college website: <https://www.irsc.edu/programs/dual-enrollment-for-high-school-students.html>
3. IRSC Student Success and Advising staff will:
 - a. Make sure dual enrollment students are properly identified as such in the IRSC registration system.
 - b. Ensure that an individualized student Guided Pathway/Academic plan is developed and implemented for each dual enrollment student.
 - c. Provide ongoing advisement to student

4. Indian River State College provides reasonable accommodations to students with documented disabilities through the Student Accessibility Services Office. Listed below are some of the services available to eligible students:
 - a. Notetakers
 - b. Testing Accommodations
 - c. Assistive Technology
 - d. Readers
 - e. Scribes
 - f. Sign Language Interpreters
 - g. Alternative Text

Advising Services:

1. Dual enrollment students will be assigned an IRSC advisor during their first term of enrollment. They will meet with their advisor to customize a Guided Pathway/Academic plan based upon their academic and career goals. This plan will then be used by the student and the high school counselor in subsequent semesters to determine appropriate dual enrollment courses to be taken.
 - a. It is the student's responsibility to schedule a meeting with their assigned Advisor to complete their Guided Pathway/Academic Plan, within their first semester.
 - b. It is the student's responsibility to communicate any changes to their Guided Pathway/Academic Plan to their high school counselor.
2. Dual enrollment students will be able to access their Guided Pathway/Academic Plan online via their MyPioneerPortal, where it can also be utilized to search for available classes each semester.
3. This plan will ensure that dual enrollment students receive

Grades

1. A Letter grade of a “D” may not always count as successful completion pursuant to state rule SBE Rule 6A-10.030 F.A.C.
2. All grades are calculated into a student’s GPA and will appear on his/her college transcript.
3. All grades, including “W” for withdrawal, become part of the student’s permanent college transcript and may affect subsequent postsecondary admission and financial aid eligibility.
4. A letter grade of “I” for which coursework is not completed by the end of the following semester will be converted to an “F” or a “U” (Unsatisfactory), depending upon the grading method of the class. Courses taken for U graded credit will not convert to any other type of grade.
 - a. If a student receives an “I”, it is the sole responsibility of the student to satisfy the requirements for the course and notify the school when the final grade change posts.
 - b. An “I” must be reconciled before future dual enrollment eligibility is determined.
 - c. If the result of the “I” Incomplete is “U” Unsatisfactory, the student must follow the rule for “Unsuccessful attempts” in the Second and Third Course Attempts section.
5. Section 1007.271(21), F.S. requires the School Districts to “weigh dual enrollment courses the same as advanced placement, International Baccalaureate, and Advanced International Certificate of Education courses when grade point averages are calculated. Alternative grade calculation, weighting systems that discriminate against dual enrollment courses are prohibited.”
6. According to Section 1007.271 (21), F.S., students who are eligible for dual enrollment shall be permitted to enroll in dual enrollment courses conducted during school hours, after school hours, and during the summer.
7. Students who complete a three (3), four (4), or five (5) credit dual enrollment course at IRSC with a passing grade will earn at least one-half (1/2) credit in the designated subject towards the high school diploma unless credit is otherwise assigned by the DUAL ENROLLMENT EQUIVALENCY LIST.

- d. High school guidance counselors may recommend an alternative course jointly agreed upon by the student and an IRSC assigned advisor via the student's Guided Pathway/Academic plan.
- e. Repeated course attempts will be at the student's own expense or they may opt to enroll during the summer when no tuition is charged to the high school.
- f. Students must adhere to all of the College's withdrawal procedures including talking with their instructor before withdrawing from a course.

2. Third Course Attempts

- a. Students who are unsuccessful in a course two consecutive times will not be permitted to enroll for one term (Fall, Spring, or Full Summer) following the term in which they were suspended.
- b. For third course attempts, the Dual Enrollment Exceptions Request form must be submitted to a local IRSC Official, by a High School Official, describing the reasons for the failed attempts and a plan of action for success.
- c. If a student is approved to take a course for a third time, they may incur a third attempt surcharge for that course and will be at the expense of the student during the Fall, Spring, or Summer semester.

Student Standards of Conduct

- 1. From IRSC's Student Handbook: The College looks upon its student's as mature individuals at an age of responsibility for their own actions. The following regulations were designed by the students, staff, and faculty in order to ensure compliance with state and county I

- e. To demonstrate respect towards faculty, staff, administrators, and other persons employed by the College;
- f. To respect instructor grading policies and to adhere to the highest standards of academic honesty;
- g. To acknowledge and comply with reasonable requests for student assistance or service

3. In general, high schools will not be approved for more than 14 credit hours. Specific courses that may be offered at a site are those that were approved within the 2021-2022 academic year. Any changes require administrative approval in advance by the Office of Career Pathways and Partnership Agreements and the Chief Academic Officer.
4. Each additional course must be approved by the Office of Career Pathways and Partnership Agreements to ensure that sites do not exceed course and section limits, per SACSCOC requirements.
- 5.

for courses o

(F.S. 1009.23) is \$71.98 per credit hour or \$2.33 per vocational clock hour. Online dual enrollment courses which originate at an IRSC campus and are taught by IRSC faculty are subject to this provision. Indian River State College will invoice the High School for dual enrollment courses taken by high school students on IRSC campuses. The College will invoice for the total number of credits taken by high school students during the Fall and Spring Semesters. There will be no billing for dual enrollment courses conducted during the Summer Semesters.

2. The College's invoice for dual enrollment will itemize the following information:
 - a. Student's name;
 - b. Prefix and title of dual enrollment course;
 - c. High School Name;
 - d. Number of credits;
 - e. Total number of credits for all students, and;
 - f. Total amount due.
3. When dual enrollment instructi

This agreement may be signed in separate parts.